

To Guardians

Procedures for an examination at the Nagoya University Pediatrics Department related to sick-child daycare

(1) Please phone ahead of time to ensure availability of sick-child daycare. If so desired, please state that you wish for your child to be examined by at the Nagoya University Pediatrics Department.

As a rule, Asnaro Nursery School requires the child to be examined by your own physician, so unless there are special circumstances, please have your child examined by your own physician.

Please understand that even if the sick-child daycare is not at full capacity, your child may not be accepted because of the type of infectious disease of other children and because of the status of outpatients at the Nagoya University Pediatrics Department.

(2) Bring your child to Asnaro Nursery School only when there is an opening in the sick-child daycare and Asnaro Nursery School notifies you that the University Pediatrics Department can examine your child. Do not go directly to Nagoya University Hospital's outpatient reception.

Also, if you have your child examined at Nagoya University Hospital, you will incur parking charges unless you have submitted notification indicated that you will be commuting to Tsurumai campus by car. (Please check with Asnaro Nursery School regarding your parking spot)

(3) After coming to Asnaro Nursery School as per (2) above, please follow the instructions of the nurse, and perform the following procedures to receive the examination at the Nagoya University Pediatrics Department.

[If this is your first examination at Nagoya University Hospital]

- ① Please fill in the required information on the "Examination and Treatment Request" from Asnaro Nursery School, and attach your insurance certificate and child's medical certificate, etc., and submit it at the First-Time Examinations desk on the 1st floor of the Outpatient Building.

* Desk hours: Start at 8:30

* If you do not have a letter of introduction from another medical institution, you will need to pay 4,200 yen non-insurance combination medical fee, which is the same as a regular patent.

- ② After your address, name, telephone number, insurance information, etc. have been put on the system, the hospital will provide you with an examination ticket and a basic outpatient card. Please submit them to the Pediatrics Department Outpatient Desk (2nd floor).

* If your child will wait at Asnaro Nursery School, please have the Outpatient Desk at the Pediatrics Department contact Asnaro Nursery School (extension 2665) when the child's turn is up.

- ③ When your child is examined is judged to be fit for sick-child daycare, have the doctor fill in the "Contact Form".

- ④ After you the examination is finished, submit the basic outpatient card to the cashier's desk and pay the examination fee.

Also, if you came by car, please receive the stamp at the Reception on the 1st floor of the Outpatient Building.

[If you have a Nagoya University examination ticket]

① Submit your examination ticket, insurance certificate, child's medical certificate, etc. and submit it to the First-Time Examinations desk on the 1st floor of the Outpatient Building to have your child examined at the Pediatrics Department.

* Desk hours: Start at 8:30

* If you do not have a letter of introduction from another medical institution, you will need to pay 4,200 yen non-insurance combination medical fee, which is the same as a regular patient.

② Submit your examination ticket to the Pediatrics Department Outpatient Desk (2nd floor). to have your child examined at the Pediatrics Department.

* If your child will wait at Asnaro Nursery School, please have the outpatient receptionist at the Pediatrics Department contact Asnaro Nursery School (extension 2665) when the child's turn is up.

③ When your child is examined is judged to be fit for sick-child daycare, have the doctor fill in the "Contact Form".

④ After you the examination is finished, submit the basic outpatient card to the cashier's desk and pay the examination fee.

Also, if you came by car, please receive the stamp at the Reception on the 1st floor of the Outpatient Building.

* Nagoya University Asnaro Nursery School

Asunaro Nursery School - Daycare for Sick Children

Guidance

《Usage guidance》

If a child cannot go to nursery school because of illness, and the child cannot be cared for at home, nurses and daycare staff can take the place of the guardian to care for the child in order to support for people who are raising children while working.

1. User Profile

- (1) Users of Asunaro Nursery School
- (2) Users of Cosmos Nursery School
- (3) Other persons who satisfy the user criteria specified in Section 6 of the Asunaro Nursery School Regulations

【Asunaro Nursery School Regulations】

Section 6: People who may use the nursery school shall satisfy one of the following :

1. University faculty and staff who are raising newborns and child from 57days after birth to the first term in elementary school
2. Others who are found to be appropriate by a trustee in charge

2. Capacity

2

3. Dates and time of Nursery School

Monday to Friday (excluding holidays)
8AM to 6PM



4. Fee

- (1) Regular child care users who require daycare for sick children
An additional fee of 75 yen/15 minutes will be applied.
- (2) Temporary child care users who require care for sick children
An fee of 150 yen /15 minutes will be applied. (The basic charge for temporary child care users will not be applied)
Lunch 420 yen, Dinner 420 yen, Snacks 210 yen
- (3) When registering a child only for sick-child daycare
A fee of 150 yen/ 15 minutes will be applied. Lunch 420 yen, Dinner 420 yen, Snacks 210 yen

*When regular child care users or temporary child care users of the Higashiyama Campus Cosmos Nursery School use the sick-child daycare, they shall be regarded the same as regular child care users or temporary child care users of the Asunaro Nursery School.



5. Usage procedure

(1) Initial registration

Submit a prescribed registration form at least 15 days prior to the intended starting date.

(2) Reserving child care

Submit a prescribed request form at least the day before the desired date.
However, if the desired date is that day, and usage is feasible, the request form can be submitted on that day.

(3) Examination by one's physician

Have the child examined by his/her physician If the examination shows that the child can enter daycare, have the physician fill in the contact form and submit the form.

(4) Acceptance into daycare

If the maximum number of children has been exceeded, or even if it hasn't, if the other children have a communicable disease, it may not be possible to accept the child.

(5)Emergency procedures

If the child's health takes a turn for the worse:

- The guardian is notified of the symptoms by phone
- If necessary, the condition of the child will be discussed with the Pediatrics Department at the hospital
- Depending on the condition of the child, we will have the guardian come pick him/her up
- If an immediate response is necessary, we will take the child to the Pediatrics Department or to Emergency.

6. Acceptance Criteria

See "Nagoya University Asunaro Nursery School -- Sick Child Acceptance Criteria"

7. Required documents

(1) Sick-child Daycare Registration Form

➡ Please submit this at the advance registration

(2) Sick-child Daycare Usage Request Form

➡ Please submit this sick-child daycare

➡ If you would like medication to be administered, please submit a "Medication request form".

(3) Physician Contact Form

➡ Please submit this after being examined by your physician.

➡ When downloading it from the home page and printing it out, be sure that it is a double-sided printout and that the back of the sheet shows the "Nagoya University Asunaro Nursery School -- Sick Child Acceptance Criteria". If you cannot do a double-sided printout, print out the "Nagoya University Asunaro Nursery School -- Sick Child Acceptance Criteria", attach it to the Physician Contact Form, and show it to your physician.

8. Required items

- Maternal and child health handbook
- Diapers
- Milk
- Change of clothes
- Laundry bag
- Blanket for naps
- Medication (with the Medication Request Form)